

Delivering Single Sex Accommodation Action Plan 2011/12

This action plan updates the previous plans within the organisation and identifies action required to take forward any issues. This is an ambitious plan to implement consistently in all areas for all patients and requires the involvement of all frontline staff.

Theme	Objective	Action	Timescale
Patient Experience	Embed a Privacy & Dignity Policy for the Trust which details the Trust position and arrangements to provide guidance on the process in individual cases where mixing of the sexes can be justified.	Available within the organization. Available on the Trust internet site	Complete
		Monitored through Quality Contracts Group	Completed
	Develop information leaflets for patients regarding DSSA.	In place	Complete
	Deliver the action plans agreed arising from the national In-patient survey	Measure the patient experience in real time	Ongoing
		Analyse data and publish results within one month of the related episode	
		Provide analysis of data down to at least branch /business unit level	
Publish results, and the actions being taken to improve services, to patients and the local community			
Estates	Complete refurbishment and signage work in line with agreed plan with commissioners.	All signage work has been completed across the Trust.	Complete
		All identified in-patient areas have had refurbishment completed and are compliant.	Complete
	Compliance required in terms of single sex washing and toilet facilities	All identified areas have had refurbishment completed and are compliant.	Complete

Estates	Improve the environment to allow decisions to be based on the needs of each patient	Delivery of SSA is considered in the planning of any new capital scheme	ongoing
Systems and processes	Raise awareness regarding Privacy & Dignity Policy	Discussed widely. Ratified at NMAF, and TGC	Complete
	Ensure comprehensive staff awareness of the Privacy & Dignity agenda	Information on Trust intranet and internet. Collaboration with wider partners ie (PCT/CTP).	Complete
	Agree the stance on incident reporting of mixing of the sexes	Reported through internal system of incident reports RCA to be undertaken for occurrences for non-clinical reasons. Sharing of lessons learnt from the RCA	Ongoing
	Active monitoring of the Privacy & Dignity Policy	Mechanism in place around national in-patient survey, ward reviews, PEAT assessments, privacy & dignity audits	Ongoing
	Implement latest guidance and clarification statement 2010	Review of occurrence reporting taken place. Internal documentation reviewed and disseminated	Complete
	Active audit of any occurrences of mixing	Monthly datix information reviewed by the Director of Nursing to identify any breaches	Ongoing
Staff Culture	Raise awareness of the Trust Policy for Privacy and Dignity	Information articulates that the Trust considers mixing of the sexes as the exception. Through internal and external patient information.	Complete
		Training for new nursing staff to the organisation (preceptorship) incorporates the DSSA principles.	Complete