

## Hospital Patient Travel Information Sheet

Patient Travel can be reimbursed through the cashiers' office within the main hospital on the following times:

### **Diana Princess of Wales Hospital**

- 9:00 – 16:30

### **Scunthorpe General Hospital**

- 9:00 – 16:45

### **Goole & District Hospital**

- 9:00 – 12:00
- 13:00 – 16:30

A copy of the Hospital Travel Costs Scheme guidance can be found on the Trusts intranet site and within the PALS office.

The petrol reimbursement Rate per Mile is currently 12p.  
(Rates are advised to be set no lower than the advisory fuel rates specified by Her Majesty's Revenue and Customs (HMRC) for company cars. This can be found by following the link below:  
[http://www.hmrc.gov.uk/cars/fuel\\_company\\_cars.htm](http://www.hmrc.gov.uk/cars/fuel_company_cars.htm))

Claim for Help with Health Costs (HC1) and Refund Claim Form (HC5), can be obtained from the Cashiers Office. In addition a form can be requested and a completion service is available and provided by the NHS Business Services Authority via their customer enquiry line (0845 850 1166).

### **Cashier contact telephone numbers:**

**Diana Princess of Wales Hospital – 01472 875395**

**Scunthorpe General Hospital – 01724 282282 extension 2236**

**Goole and District Hospital – 01724 290171**