
DATE	September 2013
REPORT FOR	Trust Board of Directors – Part A
REPORT FROM	FINANCE COMMITTEE – Stanley Shreeve, Chairman
CONTACT OFFICER	Mike Rocke, Director of Finance, Planning & Performance
SUBJECT	Finance Committee Minutes – Part A AUGUST 2013
BACKGROUND DOCUMENT (IF ANY)	
REPORT PREVIOUSLY CONSIDERED BY & DATE(S)	FINANCE COMMITTEE – Sept 2013
EXECUTIVE COMMENT (INCLUDING KEY ISSUES OF NOTE OR, WHERE RELEVANT, CONCERN AND / OR NED CHALLENGE THAT THE BOARD NEED TO BE MADE AWARE OF)	
HAVE THE STAFF SIDE BEEN CONSULTED ON THE PROPOSALS?	
HAVE THE RELEVANT SERVICE USERS/CARERS BEEN CONSULTED ON THE PROPOSALS?	
ARE THERE ANY FINANCIAL CONSEQUENCES ARISING FROM THE RECOMMENDATIONS?	
IF YES, HAVE THESE BEEN AGREED WITH THE RELEVANT BUDGET HOLDER AND DIRECTOR OF FINANCE, AND HAVE ANY FUNDING ISSUES BEEN RESOLVED?	
ARE THERE ANY LEGAL IMPLICATIONS ARISING FROM THIS PAPER THAT THE BOARD NEED TO BE MADE AWARE OF?	
WHERE RELEVANT, HAS PROPER CONSIDERATION BEEN GIVEN TO THE NHS CONSTITUTION IN ANY DECISIONS OR ACTIONS PROPOSED?	
ACTION REQUIRED BY THE BOARD	To note the Finance Committee minutes – Part A

**NORTHERN LINCOLNSHIRE & GOOLE NHS FOUNDATION TRUST
FINANCE COMMITTEE**

**Minutes of the Meeting held on
22 August 2013, in the Cedar Room,**

DPOW

Present:	Stanley Shreeve	-	Non Executive Director (Chair)
	Dr Jim Whittingham	-	Trust Chairman
	Alan Bell	-	Non Executive Director
	Neil Gammon	-	Non Executive Director
	Neil Pease	-	Director of OD & Workforce
	Nigel Myhill	-	Director of Facilities
	Karen Griffiths	-	Deputy Director of Diagnostics & Therapeutics
	Angie Watson	-	Interim Director of Operations
	Pam Clipson	-	Assistant Director of Finance
	Marcus Hassall	-	Deputy Director of Finance
	Lynn Arefi	-	PA to Director of Finance (Notes)

PART A

**08/13 (069)
Item 1**

Apologies for Absence

Apologies were received from Pete Wisher, Karen Jackson, Mike Rocke, Philip Jackson, Karen Dunderdale, Wendy Booth, Angie Smithson.

**08/13 (070)
Item 2**

Minutes of the Previous Meeting held on 25 July 2013

The minutes of the meeting held on the 25 July 2013 were agreed as a true record.

**08/13 (071)
Item 3**

Matters Arising

3.1

Action Log

The Committee received and noted the Action Log.

**08/13 (072)
Item 4**

Financial & Performance Reporting – July 2013

4.1

Trading Report

The Chairman invited Marcus to present the Trading report for July 2013 to the Committee. Marcus noted that the Trust reported a trading deficit of £0.70mil for the four months to 31 July 2013 which was £0.65mil behind plan. Marcus highlighted to the Committee that this marked a deterioration in monthly performance. Marcus went on to note that the Trust held cash balances of £29.69mil at the end of July which was a significant improvement on the June position, though this was due to temporary working capital variations.

Marcus brought to the Committee's attention that a significant risk remains of the Trust falling into deficit in the latter part of the year. CIP programme shortfalls combined with pressure to make capacity and quality investments on the clinical frontline were the main contributory factors. Successful delivery of recovery actions identified for the savings plan were central to achieving the recurrent savings required.

Alan Bell questioned the increase in pay spend. Marcus confirmed that it had been a poor month for medical staffing, and that the phasing of target savings increased the potential variance against plan month by month. Though savings were being delivered in non clinical areas, the pace of delivery did not match plan.

Neil Pease added that sickness amongst clinical staff at this time of year was also a problem which was difficult to manage.

Following brief discussion the Chairman congratulated the Finance Team on maintaining the cash balance.

The Finance Committee received the report noting in particular the key risk analysis.

4.2 Compliance Report – July 2013

The Chairman invited Pam to present the Compliance Report for July 2013 to the Finance Committee. Pam noted that the Trust's underlying performance during July would normally warrant a "green" governance rating. However, she added that with the current Keogh review it was almost certain that Monitor would impose a "red" rating. Marcus added that he had just had it confirmed that Monitor had now imposed a "red" rating on the Trust.

Pam went on to note that performance within A&E during July had been strong, with all sites achieving the 95% 4 hour target.

No further MRSA infections occurred during July, and though the Trust did report 8 cases of CDiff at the end of July, this is within the monthly trajectory. The August position to date remained in line with this position.

Jim Whittingham added that the quality and scope of the Endoscopy services at SGH had been raised as a concern recently. Angie Watson informed the Committee that an external review had been commissioned with the Royal College of Physicians.

The Chairman thanked Pam for the presentation and the Finance Committee received the report and noted the recommendations for action:

Continued focus needs to be given to the following areas to ensure quality care is delivered on a sustainable basis;

1. Address the inconsistency in performance seen within Grimsby Emergency Care Centre.
2. Continued focus to be given to reducing Healthcare Acquired Infections in view of both current performance and the more challenging thresholds applied to 2013-14.
3. Each of our clinical groups to provide assurance that patient flows within the services are robust and pathways are adhered to. Any causes for concern or potential risks to key measures eg 18 week RTT to be escalated immediately as part of the performance process.
4. Maintain discussions with
 - i. commissioner organisations as the Sustainable Services Review progresses.
 - ii. other providers of healthcare to ensure an integrated approach to service delivery across Northern Lincolnshire, Lincolnshire and Goole.

4.3 Monitor Feedback

Marcus gave a brief outline of the attached document. Monitor have decided not to insist on carrying out a "second stage" review on the Trust this year, given the wider enforcement processes arising from the Keogh review.

08/13 (073) Item 5

Comprehensive Spending Review

The Chairman invited Marcus to present the report which was deferred from the last meeting. The report had been put together by Mike Rocke to give the Finance Committee the key themes of the recent Comprehensive Spending Review and the 2014/15 National Tariff planning process. The report also gave a broad outline of the scale of the local financial planning challenge following the recent modelling work which had been conducted by advisors to the CCGs.

The Finance Committee received and noted the report, and the Chairman added that it was certainly something that required a focus through the Sustainable Services review.