

DATE	26 July 2016
REPORT FOR	Trust Board of Directors – Public
REPORT FROM	Stan Shreeve, Non-Executive Director & Acting Chair of the Trust Governance & Assurance Committee and Wendy Booth, Director of Performance Assurance & Trust Secretary
CONTACT OFFICER	Wendy Booth, Director of Performance Assurance & Trust Secretary
SUBJECT	Trust Governance & Assurance Committee – Highlight Report
BACKGROUND DOCUMENT (IF ANY)	NLG(12)227 – Review of Board Sub-Committees
REPORT PREVIOUSLY CONSIDERED BY & DATE(S)	N/A
EXECUTIVE COMMENT (INCLUDING KEY ISSUES OF NOTE OR, WHERE RELEVANT, CONCERN AND / OR NED CHALLENGE THAT THE BOARD NEED TO BE MADE AWARE OF)	The report provides the issues which the Trust Governance & Assurance Committee have highlighted as requiring escalation by exception to the Trust Board
HAVE THE STAFF SIDE BEEN CONSULTED ON THE PROPOSALS?	N/A
HAVE THE RELEVANT SERVICE USERS/CARERS BEEN CONSULTED ON THE PROPOSALS?	N/A
ARE THERE ANY FINANCIAL CONSEQUENCES ARISING FROM THE RECOMMENDATIONS?	NO
IF YES, HAVE THESE BEEN AGREED WITH THE RELEVANT BUDGET HOLDER AND DIRECTOR OF FINANCE, AND HAVE ANY FUNDING ISSUES BEEN RESOLVED?	N/A
ARE THERE ANY LEGAL IMPLICATIONS ARISING FROM THIS PAPER THAT THE BOARD NEED TO BE MADE AWARE OF?	NO
WHERE RELEVANT, HAS PROPER CONSIDERATION BEEN GIVEN TO THE NHS CONSTITUTION IN ANY DECISIONS OR ACTIONS PROPOSED?	YES
WHERE RELEVANT, HAS PROPER CONSIDERATION BEEN GIVEN TO SUSTAINABILITY IMPLICATIONS (QUALITY & FINANCIAL) & CLIMATE CHANGE?	YES
THE PROPOSAL OR ARRANGEMENTS OUTLINED IN THIS PAPER SUPPORT THE ACHIEVEMENT OF THE TRUST OBJECTIVE(S) AND COMPLIANCE WITH THE REGULATORY STANDARDS LISTED	Ensures compliance with good governance requirements and the requirements of the Trust's Constitution
ACTION REQUIRED BY THE BOARD	The Board is asked to note the report

TRUST GOVERNANCE & ASSURANCE COMMITTEE – JULY 2016

HIGHLIGHT REPORT TO TRUST BOARD

This pro-forma should be used by sub-committees to escalate issues or concerns to the Trust Board i.e. where actions may be outstanding or where the issue is significant and a decision may be required at a higher level and, in turn, ensure that risk issues are appropriately escalated and managed.

Report for Trust Board Meeting on:	Tuesday, 26 July 2016
Report From:	Trust Governance & Assurance Committee
Highlight Report:	
<u>CQC</u> <p>Kathryn Helley, Deputy Director of Performance Assurance briefed the committee on work to strengthen the CQC action plan following feedback from the CQC and also following an initial discussion with Eric Morton, Improvement Director. She advised that a meeting with commissioners was due to be held the following day to both update on progress with the Trust's action plan but also to secure support from commissioners in respect of those actions which are outside of the Trust's control. It was noted that the final action plan & KPIs, alongside the strengthened oversight & assurance process, would be submitted to the Trust Board at its meeting in July 2016.</p>	
<u>Goole Sub-Acute Admissions</u> <p>Stuart Baugh, AMD for Medicine advised the committee of a proposal received through the Goole HLHF programme to allow GPs to refer acute patients for admission to Goole using certain inclusion criteria. He advised of the concerns of the Medicine Group with this proposal due to issues of lack of permanent senior medical cover at Goole, timely availability of tests, potential for the inclusion criteria not to be strictly adhered to and the introduction of new NICE guidance in relation to the management of Sepsis which requires that these patients are seen on admission by a senior doctor. The committee shared the concerns of the Medicine Group. Stuart Baugh agreed to feedback the views of both the Medicine Group and the Trust Governance & Assurance Committee.</p>	
<u>Performance</u> <p>The committee received a detailed report on performance and the mitigating actions being taken in relation to RTT and cancer. The committee also received a report on the OPD follow-up waiting list position. It was agreed that a detailed briefing on the work to address this issue including strengthening of the Trust's patient administration systems and processes would be provided at the August 2016 meeting.</p>	
<u>Revalidation</u> <p>Lawrence Roberts, Medical Director shared with the committee the revalidation annual report for 2015/16 and advised that 86% of doctors had received an appraisal – 97% when mitigating circumstances (e.g. maternity leave, long term sick leave, sabbatical) are taken in to account. The committee noted the significant increase compared to previous years and congratulated Lawrence Roberts and his team on this achievement.</p>	
Action Required by the Trust Board:	
The Board is asked to: <ul style="list-style-type: none">• note the report;• consider the need for any further action at this stage.	

Stan Shreeve, Non-Executive Director and Acting Chair of the Trust Governance & Assurance Committee & Wendy Booth, Director of Performance Assurance & Trust Secretary

18 July 2016