

TRUST BOARD ACTION LOG - PUBLIC

2017

Date of Meeting: Tuesday, 28 March 2017

Minute Ref	Agenda Item	Action Point	Owner	Due Date	Completed Date	Progress	RAG
14.2	Quality & Patient Experience Committee Highlight Report	Arrangements to be made to protect the intellectual property rights in respect of the nursing documentation module being built within WebV	Pam Clipson	29/08/17		Update to be provided on this action in July 2017 – Alistair Brooks – not yet complete	R

Date of Meeting: Tuesday, 26th September 2017

Minute Ref	Agenda Item	Action Point	Owner	Due Date	Completed Date	Progress	RAG
6	Trust Board Development	Update to be provided at the December 2017 meeting	Jayne Adamson	19/12/2017		Refreshed programme to be provided following the Well Led Review	A
9.2.1	Performance & Access (Winter Planning)	Update on Winter planning	Richard Sunley	31/10/17 28/11/17		Implementation Update	A
9.3.2.4	Finance & Sustainability	Need to mobilise the workforce in support of key sustainability programmes	Marcus Hassall	31/10/17 28/11/17		Implementation Update	R
9.3.2.5	Service Strategy	Require an update regarding Haematology Services	Peter Reading	31/10/17 28/11/17		Update	R
11.1	Q & S Committee Report	Board needs an update on the digital strategy and systems	Richard Sunley	31/10/17 28/11/17		Updated position	A
11.1a	Q & S Committee Report	Update on Theatre D works Completion	Richard Sunley	31/10/17 28/11/17		Updated position	A
11.4	MACIC Report	Update on recurring issues of resource (x 3 to the TB) for addressing mortality issues and the meeting attendance	Medical Director	31/10/17		Planning to move committee to management function	R
12.1	Q & S Committee	Need to receive updated ToR	Tara Filby	31/10/17 28/11/17		On hold	A

Date of Meeting: Tuesday 31st October 2017

Minute Ref	Agenda Item	Action Point	Owner	Due Date	Completed Date	Progress	RAG
23	Workforce Committee Highlight Report	Update on implementation of ESR to be provided to the Trust Board	Marcus Hassall			ESR – support systems. Project Board has been set up. Keeping paper systems for time being	A

RAG

RED	Overdue
AMBER	On Target
GREEN	Complete