

TRUST BOARD ACTION LOG - PUBLIC

2018

Date of Meeting: Tuesday 30th January 2018

Minute Ref	Agenda Item	Action Point	Owner	Due Date	Completed Date	Progress	RAG
2.1	Board Assurance	Review of effectiveness of changes to Board sub-committees for levels of assurance provided	Wendy Booth & Chair of Sub-committees / Trust Board	August 2018		Reporting to the Trust Board to occur in September 2018 to allow all reviews to be completed during August 2018. The Workforce Committee has been reinstated and Terms of Reference will be submitted for approval to the August 2018 meeting of the Trust Board. Meetings will commence from September 2018	A
3.2.2	Monthly Capacity & Capability on our Wards	To complete medical staffing review	Kate Wood	24/04/18 27/11/18		Update to be provided on current position with this action	R

Date of Meeting: Tuesday 27th March 2018

Minute Ref	Agenda Item	Action Point	Owner	Due Date	Completed Date	Progress	RAG
2.4	Neuro Rehabilitation Centre Briefing	Team requested to return in 6 months' time with a draft Business Plan	Robert Hall & Marina Platts	25/09/18			A

Date of Meeting: Tuesday 26th June 2018

Minute Ref	Agenda Item	Action Point	Owner	Due Date	Completed Date	Progress	RAG
4.2	Well Led Review Progress Report	Formal Quarterly Update for July	Wendy Booth	31/7/2018 28/08/18		Progress report deferred until August 2018 but work remains ongoing	R
5.2	Revised Medical Model	Progress report to be provided to the rust Board (NB. This item has been moved from the Private Action Log to the Public Action Log)	Kate Wood	30/10/18		Review the model in action	A

Date of Meeting: Tuesday 31st July 2018

Minute Ref	Agenda Item	Action Point	Owner	Due Date	Completed Date	Progress	RAG
3.1	Scheduling of Trust Board and Sub-Committee Meetings	Proposal to be submitted to the August Trust Board meeting	Wendy Booth	28/08/18			A
3.2	Audit, Risk & Governance Committee Highlight Report: Fire Safety	Fire Safety Plan progress to be provided to the Trust Board	Jug Johal	September / October 2018			A
4.1	Integrated Performance Report: Mortality	Briefing on progress with improvement actions to be provided to the Trust Board	Kate Wood	28/08/18			A

RAG

RED	Overdue
AMBER	On Target
GREEN	Complete
GREY	Concluded